

Ash Creek Water Control District
Board of Directors
REGULAR MEETING

Thursday, April 6, 2023
7:00 A.M.

MEETING NOTICE & AGENDA

1. Call to Order
2. Roll Call
3. Approval of minutes: March 2, 2023 – Regular Meeting
4. Audience Comments
5. Director Comments
6. Reports
 - A. Finance: Monthly Report
 - B. Phone
 - C. Nutria: Monthly Report
 - D. Engineer's Report
 - E. Subcommittee Report(s):
 - a. Outreach
7. Unfinished Business
 - A. Legislative Advocacy
8. New Business
9. Miscellaneous Business/Information Items
 - A. Correspondence
 - B. Task Log
10. Adjourn

Notice of Regular Meeting

The Board of Directors of Ash Creek Water Control District will hold a Regular Meeting at 7:00 a.m. on Thursday, April 6, 2023. The meeting will be conducted via video conference. To provide comments in advance or to get videoconference attendance information, email the District Secretary at DistSec@ashcreekwcd.com, no later than 5:00 pm, April 5, 2023.

Ash Creek Water Control District
Board of Directors
REGULAR MEETING

Thursday, March 2, 2023

1. Call to Order. The meeting was called to order at 7:01 a.m. by Chair Dan Farnworth.
2. Roll Call: Dan Farnworth, Madeline Fisher, Ed Matteo, Roger Weber, Andrea Melendy, Donna Schuyler, Tom Wilson.
Others Present: Karin Johnson, Clerk; Todd Whitaker, Engineer; Jennifer Ward, City of Dallas
3. Approval of minutes. The minutes of the February 2, 2023 Regular Meeting were submitted in the agenda packet. Tom moved to approve the minutes; Donna seconded. Motion passed by all present.
4. Audience Comments.
 - A. Jennifer Ward, Dallas. Reported that Dallas PW has commissioned a study on Ash Creek through the mill site to their UGB, looking at flood control, etc. She will share information once it's available.
5. Director Comments
 - A. Donna noted there are lots of deer.
 - B. Madeline reported precipitation for February was 2.91"; last year 2.19" and 5.28" in 2021. They have been seeing stella jays, mostly right before the cold weather. She read an article about camas and the importance of prairies.
 - C. Ed says he must have the same deer as Donna; he has a group of about 9.
 - D. Roger said yesterday he saw a few nutria on Ash St near Williams. Also, will not be here next month, he will be in Australia.
6. Reports
 - A. Finance. Andrea summarized the treasures (Attachment #1):
 - a. LGIP: \$411,119.51; PTB: \$2,453.88.
 - b. Checks issued: #2251, Ascension Acct, \$134.09; #2262, Karin Johnson, \$400.00; #2263, WHA Insurance, Liability Insurance, \$2,181.00.
 - c. Karin noted an email from Streamline regarding increased costs effective July 1st. Andrea noted she prepaid for one year in January.
 - B. Phone. Dan reported Mancil received a message; it was in Spanish.
 - C. Nutria. Ed summarized the nutria report (Attachment #2). There are 56 traps out, 3 caught. Discussion sightings in Old Town area of Independence.
 - D. Engineer's Report. Todd reported:
 - Had email from Sylvie Pi; they flew a drone, it crashed; waiting for another weather window to complete the flight. Flight area is from confluence of Willamette River to Godsey Rd.
 - Contacted a spray contractor, asked for a cost estimate for reed canary control this summer. Discussion of the program; Todd noted it is a maintenance contract, not prevention.
 - Andrea asked about clearing channel debris; Todd noted what drone will identify as well. Also brief discussion of channel clearing services.

E. Subcommittee Report: Outreach. Tom reported they sent out a draft of mailer, got good feedback. It contained general information and save the date information. Birdwalk date is the same, but the location is changed, due to bike activity that date in the Park. Looking at possibly holding it at Colonia Amistad. Registration will be through LWC. He will get a postcard out this week. Madeline suggested the birdwalk information also be in Spanish. A book "Where the Fish Live and Breathe" is available on Amazon; brief discussion. Tom asked if there is interest in having a table at a Saturday market again this summer. Consensus to do two. Discussion of potential dates. Jennifer noted Crazy Days in Dallas is the end of July. She will send Crazy Days contact info to Karin. Consensus to do market in May and information to be included on the mailers.

7. Unfinished Business

A. Legislative Advocacy. Dan – no report.

8. New Business

A. 2023 election. Karin reported the positions up for election. Dan reported he will not be running again.

B. Dan reported he got a letter from WHA that we need to submit OSHA 300A reports. State now has new procedure to report online. Karin reported submitting renewal information, and asked about the 300A in same email; she has not heard back yet. (The district does not have employees, so does it need to file an OSHA report?) Dan noted there are new login procedures, we must have an ITA account and an email address, dedicated to the district. We have individual addresses for directors, engineer and clerk. He suggested we need an email address for the district. Would be helpful to have for Zoom. Tom will handle. Discussion of address (info@ashcreekwcd.org); Tom will set up auto forward.

9. Miscellaneous Business/Information Items.

A. Karin reported she will be unable to attend the April meeting; she will be presiding at OAMR mid-year conference. She can get the agenda out, but will not be able to attend.

B. Correspondence. None needing action.

C. Task Log. Karin reported she needs to get the minutes for the website yet to Tom.

D. Roger noted that two years ago he was appointed to board; his intent was to resign at the end of two years and is still his intent. Donna also gave notice, she will be leaving as well. Andrea as well. Karin noted she would like to look at retiring as well at the end of this year – Jennifer may have a contact and will pass it along. Discussion of secession planning. Todd can provide a list of landowners; he can send out information re: director positions/election. Consensus.

E. Todd asked about the Dallas study; Jennifer will get more information. They are mainly looking at flood control coming through old mill site. She will send more information to Todd; he asked to get contact, as we have hydrolic modeling that could be helpful.

F. Todd addressed the effectiveness of the spray program. Started about 10-15 years ago, for several years we did not spray the tributary. We were contacted by Dallas, reed canary had reestablished very thick and choked the channel within a few years. Madeline asked how far up we do the spray program; Todd said as far as our district boundary. Dan asked if would be useful to spray above Holman and if so could we do; Todd noted that in the past, the board determined that if there is a benefit in district for work done outside district, then we can do.

Discussion. Todd will get a price proposal from sprayer; he hopes they will continue to do again this year. Tom suggested reaching out to SWCD to reestablish relationship. Todd agreed and noted the spray program in the past was effective and will look at. Todd will make contact with the new executive director.

10. Adjourn. With no further business, Ed moved to adjourn; Roger seconded to adjourn; motion passed by all present.

Meeting adjourned at 8:11 am.

DRAFT

ACWCD Board of Directors Tracking Log 2022-23

Project	Assigned	Person Assigned	Status		Comments
			Pending	Completed	
Buy laptop	05/07/2020	Karin	x		Purchase laptop & Office 365
Website, records	11/04/2021	Karin/Tom/Andrea			Go to storage unit/Karin to put agenda packets & minutes on website
Take old laptop to Tom	11/04/2021	Karin			
Vegetation survey	12/2/2021	Board	x		Report reviewed 01-19-2023
Update Policy Manual	01/06/2022	Board			Ongoing
Outreach subcommittee	06/02/2022	committee	x		ONGOING
File Report in Lieu of Audit	9/1/2022	Karin		x	File no later than Sept 30th
Create Outreach Comm. Activity Log	9/1/2022	Tom	x		Ongoing
Associate Directors, add'l information	12/1/2022	Tom		x	Not applicable to our district
Legislative Advocacy	10/6/2022	Dan	x		Future meeting discussion
Correct RILOA	1/5/2023	Karin		x	Amended report filed with state; closed 01/20/2023
Approved minutes to Tom for website	1/5/2023	Karin	x		