

# Ash Creek Water Control District, AGENDA

Board Meeting – **January 8, 2026**

Board meeting **begins at 6:30 PM**

The meeting is an in-person event at Indy Commons with a Zoom option.

Zoom will also be available: <https://us06web.zoom.us/j/82158510794>

1. Call to Order
2. Roll Call

<input type="checkbox"/> Brooke Getty	<input type="checkbox"/> Ed Matteo
<input type="checkbox"/> Madeline Fisher	<input type="checkbox"/> Todd Whitaker
<input type="checkbox"/> Tom Wilson	<input type="checkbox"/> Amy Albrich
<input type="checkbox"/> Molly Barbano	<input type="checkbox"/> Guests?
<input type="checkbox"/> Lauren Zatkos	<input type="checkbox"/> (Marilyn Morton, recording)
3. Minutes of December meeting (attached)
4. Audience Comments
5. Director Comments
6. Reports
  - Finance: Monthly Report
  - Phone: Monthly Report
  - Nutria: Monthly Report
  - Precipitation: Monthly Report
  - Engineer's Report
  - Education Grants
7. Unfinished Business

Working on the 10-year strategic plan/Policies and Procedures manual:  
presentations by City of Independence Public Works and Elizabeth Sagmyer

(A work session for the Policies & Procedures and 10-year plan (with particular focus on Chapter 5) is planned for February

Secretary of State registration

Update on Trash Can signage replacement

Any action on new ADA web requirements for PDFs?
8. New Business
10. Adjournment & next meeting

**Documents following include:**

Minutes from December meeting

Financial recap of latest information available from institutions.

Board of Directors, Positions & Terms

Links for communications from SDAO

# Ash Creek Water Control District, MINUTES

Board Meeting – **December 4, 2025**

Board meeting **begins at 6:30 PM**

The meeting was an in-person event held at Indy Commons with a Zoom option.

1. Call to Order: Tom Wilson declared a quorum and opened the meeting at 6:34 PM.
2. Roll Call. Board members present or online include: Brooke Getty, Madeline Fisher, Tom Wilson, Lauren Zatkos, Ed Matteo, and Amy Albrich. Excused board member(s): Molly Barbano. Guests: Mark Landau, Kevin Porter, Christina and Nate Tisdall. Marilyn Morton recording.
3. *Approval of Minutes of September 4, 2025: Amy moved to approve the minutes of 9-24-25, Ed 2<sup>nd</sup>, motion passed unanimously.*
4. Audience Comments – guests introduced themselves and gave reasons for attending the meeting
5. Director Comments: none
6. Reports
  - Finance: Monthly Report. Tom presented the financial reports through the end of October. He noted that ACWCD received \$55,000-\$60,000 per year from property taxes. He noted the need for a new prepaid credit card. *Ed moved to approve purchase of a \$500 prepaid credit card to pay for the meeting space at Indy Commons and other incidental charges. Madeline 2<sup>nd</sup>, motion passed unanimously.*
  - Phone: Monthly Report: Molly reported no calls of note
  - Nutria, Monthly Report: Ed reported 2 nutria caught in Monmouth, 1 in Independence. He delivered a printed report.
  - Precipitation: Monthly Report from Madeline  
November 2025, 4.65”  
November 2024, 8.35”  
November 2023, 4.11”  
November 2022, 6.42”  
November 2021, 5.93”
  - Engineer’s Report: None
  - Education Grants: The committee is working on connecting with Ash Creek Elementary School to deliver the latest check.
  - Correspondence: nothing of note

7. Information presented by meeting guests:

Mark Landau, Operations Manager for Monmouth Public Works, discussed management of sewer/streets in storms. He also described work done by a RARE student with MPW who was working on a traveling information cart for sharing, and long-term tree planting (3,607 trees and shrubs planted).

Kevin Porter is District Manager for Polk Soil & Water Conservation District. He serves the whole county, oven overlapping with ACWCD coverage. Current project is working on the flow of mercury in the Salt Creek & Ash Creek Swale area.

Christine & Nate Tisdall are interested in water regulation and discharge and in drinking water systems and environmental health in Polk County.

8. Unfinished Business

- Consideration of educational grants outside of school district: this item has been moved for discussion on the long range business plan.
- Establishing a Planning Schedule for the 10-year strategic plan/Policies and Procedures manual:

There is a draft of the plan in full crafted from the SDAO template, which outlines required sections and procedural rules. Chapter 5 is, per Tom, the critical section for consideration by ACWCD.

January, presentations by City of Independence Public Works and Elizabeth Sagmyer

February, work session for the Policies & Procedures and 10-year plan (with particular focus on Chapter 5)

March, continue with work on the plans, aiming for approval and adoption.

*Amy moved to accept the draft of the 10-year and policies and procedures plan as the working document for ACWCD. Brooke 2<sup>nd</sup>, motion passed unanimously.*

- Is registration with Secretary of State required by bank? Marilyn Morton will prepare a packet for Secretary of State registration at the next ACWCD board meeting.
- Trash Can signage replacement: Ed reported there are 4 trans can signs needing to be replaced of the 6 currently in use. The cost for each metal sign is \$91. *Tom moved to allocate \$364 to replace signs on the identified garbage cans on which updates are needed. Amy 2<sup>nd</sup> the motion, it passed unanimously.*
- No action taken yet on new ADA web requirements for PDFs

9. New Business, Miscellaneous Business/Information Items

- Kevin Porter, District Manager, PSWCD presentation/discussion He presented a slide show about what PSWCD and AWCD have in common, and how they work together. Community engagement aspects were discussed
- He reviewed the following:
  - Contact information
  - The mission, vision and values of PSWCD
  - The strategic implementation areas for 2014-2024
  - Where funding comes from
  - Available equipment for monitoringHe also answered a variety of questions posed by the board members  
A new program is the Focused Ag Solution Programs, and how growers can be involved  
Kevin also works with OSU Extension (Derek Godwin)  
A quarterly magazine is distributed by PSWCD  
Local work groups were also discussed, generally happening in January and February. Brooke and Tom are both interested in those

10. Budget Committee: Tom reminded the board that a budget committee will be forming, consisting of an equal number of board members and community members.

11. Adjournment: Tom called the meeting adjourned at 7:51 PM. The next meeting will be January 8, 6:30 PM, at Indy Commons.

**Pioneer Trust Bank 2025**

	<b>Date</b>	<b>Credit</b>	<b>Debit</b>	<b>Running Balance</b>
Beginning Balance	1/1/2025			\$ 5,950.93
Ascension Accounting	1/2/2025		\$ 249.67	\$ 5,701.26
Ascension Accounting	1/3/2025		\$ 54.00	\$ 5,647.26
2339, Marilyn Morton	1/8/2025		\$ 200.00	\$ 5,447.26
2338, Streaming Annual	1/10/2025		\$ 1,260.00	\$ 4,187.26
2340, SDIS Annual	1/10/2025		\$ 2,780.00	\$ 1,407.26
Xfer from LGIP	1/14/2025	\$ 5,000.00		\$ 6,407.26
Interest	1/31/2025	\$ 3.63		\$ <b>6,410.89</b>
ACH, Ascension Accounting	2/5/2025		\$ 161.33	\$ 6,249.56
2341, Marilyn Morton fee	2/6/2025		\$ 200.00	\$ 6,049.56
2342, Indy Commons space rental	2/6/2025		\$ 30.00	\$ 6,019.56
2343, Or Sec'ty State Business renew	2/24/2025		\$ 40.00	\$ 5,979.56
Interest earned	2/28/2025	\$ 3.06		\$ <b>5,982.62</b>
ACH, Ascension Accounting 10017	3/4/2025		\$ 465.23	\$ 5,517.39
ACH, Ascension Accounting 10038	3/4/2025		\$ 54.00	\$ 5,463.39
2344, Marilyn Morton fee	3/5/2025		\$ 200.00	\$ 5,263.39
2345, Indy Commons space rental	3/6/2025		\$ 30.00	\$ 5,233.39
Interest earned	3/31/2025	\$ 2.99		\$ 5,236.38
2346, LWC: GW Restoration	3/31/2025		\$ 680.13	\$ 4,556.25
ACH Ascension Accounting 10115	3/31/2025		\$ 90.00	\$ <b>4,466.25</b>
2347, Marilyn Morton fee	4/3/2025		\$ 200.00	\$ 4,266.25
2348, Indy Commons (Board mtg)	4/3/2025		\$ 40.00	\$ 4,226.25
ACH Ascension Accounting 10192	4/3/2025		\$ 54.00	\$ 4,172.25
2349, LWC, Ash Creek Contract	4/8/2025		\$ 14,593.27	\$ (10,421.02)
LGIP ACH Redemption	4/9/2025	\$ 15,000.00		\$ 4,578.98
Interest Earned	4/30/2025	\$ 2.50		\$ <b>4,581.48</b>
2350, Marilyn Morton fee	5/1/2025		\$ 200.00	\$ 4,381.48
2351, Indy Commons space rental	5/1/2025		\$ 20.00	\$ 4,361.48
2352, Affordable Storage rental	5/1/2025		\$ 605.00	\$ 3,756.48
2353, Tom Wilson, email reimb.	5/20/2025		\$ 559.90	\$ 3,196.58
2354, LWC AC Reneg Contract	5/28/2025		\$ 51,174.53	\$ (47,977.95)
LGIP ACH Redemption	5/31/2025	\$ 55,000.00		\$ 7,022.05
ACH, Ascension Accounting	5/28/2025		\$ 102.75	\$ 6,919.30
2355, Tom Wilson email reimb.	5/29/2025		\$ 64.99	\$ 6,854.31
2356, Marilyn Morton fee	6/5/2025		\$ 200.00	\$ 6,654.31
2357, Independence Nursery/Water Grd	6/5/2025		\$ 600.00	\$ 6,054.31
Interest earned	5/30/2025	\$ 6.36		\$ 6,060.67
ACH, Ascension Accounting	6/2/2025		\$ 54.00	\$ <b>6,006.67</b>
Ascension Accounting	6/17/2025		\$ 54.00	\$ 5,952.67
Interest earned	6/30/2025	\$ 12.64		\$ 5,965.31
USPS Box 81	7/1/2025		\$ 210.00	\$ 5,755.31

Polk County Clerk Election Fee	7/1/2025		\$ 4,936.85	\$ 818.46
SAIF Insurance (annual)	7/1/2025		\$ 306.63	\$ 511.83
CNA Surety (annual)	7/1/2025		\$ 500.00	\$ 11.83
LGIP Reimbursment	7/14/2025	\$ 10,000.00		\$ 10,011.83
Ascension Accounting	7/5/2025		\$ 141.50	\$ 9,870.33
Ascension Accounting	7/25/2025		\$ 135.00	\$ 9,735.33
Interest	7/31/2025	\$ 5.33		\$ 9,740.66
Roam Forestry	8/7/2025		\$ 7,306.41	\$ 2,434.25
Marilyn Morton	8/7/2025		\$ 200.00	\$ 2,234.25
LGIP Transfer	8/7/2025	\$ 5,000.00		\$ 7,234.25
Ash Creek Elementary Ed. Grant	8/7/2025		\$ 835.00	\$ 6,399.25
Talmadge Middle School Ed. Grant	8/7/2025		\$ 1,000.00	\$ 5,399.25
Ascension Accounting	8/1/2025		\$ 54.00	\$ 5,345.25
Ascension Accounting (2)	8/25/2025		\$ 176.90	\$ 5,168.35
Interest	8/25/2025	\$ 4.55		\$ <b>5,172.90</b>
LGIP Transfer	8/30/2025	\$ 10,000.00		\$ 15,172.90
Marilyn Morton	9/4/2025		\$ 200.00	\$ 14,972.90
Indy Commons, meeting place	9/4/2025		\$ 60.00	\$ 14,912.90
LWC Reneg. Contract	9/4/2025		\$ 7,870.40	\$ 7,042.50
Marilyn Morton	10/9/2025		\$ 200.00	\$ 6,842.50
Indy Commons, meeting place	10/9/2025		\$ 30.00	\$ 6,812.50
New Checks (delux)	9/16/2025		\$ 33.97	\$ 6,778.53
Interest	9/30/2025	\$ 4.58		\$ 6,783.11
Ascension Accounting (2)	10/3/2025		\$ 78.50	\$ <b>6,704.61</b>
Marilyn Morton, Audit Reimb.	11/6/2025		\$ 40.00	\$ 6,664.61
Marilyn Morton	11/6/2025		\$ 200.00	\$ 6,464.61
Indy Commons, meeting place	11/6/2025		\$ 40.00	\$ 6,424.61
Luckiamute WC Reveg. Project	11/6/2025		\$ 19,367.40	\$ (12,942.79)
Ash Creek Elementary Ed. Grant	11/6/2025		\$ 981.00	\$ (13,923.79)
SAIF Refund	10/22/2025	\$ 28.00		\$ (13,895.79)
Interest	10/31/2025	\$ 3.22		\$ (13,892.57)
LGIP Redemption	11/10/2025	\$ 20,000.00		\$ <b>6,107.43</b>
Ascension Accounting	11/7/2025		\$ 58.50	\$ 6,048.93
Interest	11/29/2025	\$ 10.48		\$ <b>6,059.41</b>

**As of Nov 30, 2025**

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**LGIP Report**

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Opening Balance	\$454,628.92	
Debits	\$20,000.00	
Credits	\$51,896.99	Taxes
<b>Closing Balance</b>	<b>\$486,525.91</b>	

**Pioneer Trust Bank**

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Opening Balance	\$6,765.83	
Debits	\$19,695.90	checks and debit
Credits	\$20,010.49	Interest/LGIP
<b>Closing Balance</b>	<b>\$7,080.42</b>	

<b>Outstanding</b>	<b>\$1,021.00</b>	<b>6059.42</b>
		Check #
Indy Commons	\$40.00	2374
Ash Creek Elementary Ed Grant	\$981.00	2376

**Visa Prepaid Card (w/ Treasure)**

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Opening Balance	\$	18.37
<b>Closing Balance</b>	<b>\$</b>	<b>18.37</b>

<b>Totals</b>	<b>\$493,624.70</b>	
Net Increase from Previous Mo	<b>\$ 32,211.58</b>	



**Account Statement**

For the Month Ending **November 30, 2025**

ASH CREEK WATER DIST - ASH CREEK WATER DISTRICT - 5026

Trade Date	Settlement Date	Transaction Description	Share or Unit Price	Dollar Amount of Transaction	Balance
<b>Oregon LGIP</b>					
<b>Opening Balance</b>					<b>454,628.92</b>
11/07/25	11/07/25	Polk County Treasury - Polk Co Tax TO 2025-4	1.00	7,594.42	462,223.34
11/10/25	11/10/25	Redemption - ACH Redemption	1.00	(20,000.00)	442,223.34
11/17/25	11/17/25	Polk County Treasury - Polk Co Tax TO 2025-5	1.00	7,553.70	449,777.04
11/21/25	11/21/25	Polk County Treasury - Polk Co Tax TO 2025-6	1.00	35,069.01	484,846.05
11/28/25	12/01/25	Accrual Income Div Reinvestment - Distributions	1.00	1,679.86	486,525.91

**Closing Balance** **486,525.91**

	Month of November	Fiscal YTD July-November		
<b>Opening Balance</b>	454,628.92	471,554.85	<b>Closing Balance</b>	486,525.91
<b>Purchases</b>	51,896.99	59,971.21	<b>Average Monthly Balance</b>	462,087.17
<b>Redemptions</b>	(20,000.00)	(45,000.15)	<b>Monthly Distribution Yield</b>	4.43%
<b>Closing Balance</b>	<b>486,525.91</b>	<b>486,525.91</b>		
<b>Dividends</b>	1,679.86	8,768.19		

## Summary of Accounts

Account Type	Account Number	Ending Balance
NONPERSONAL INT CHKG	XXXXX9626	\$7,080.42

### NONPERSONAL INT CHKG - XXXXX9626

#### Account Summary

Date	Description	Amount	Description	Amount
11/01/2025	Beginning Balance	\$6,765.83	Interest Earned From 11/01/2025 Through 11/28/2025	
	2 Credit(s) This Period	\$20,010.49	Annual Percentage Yield Earned	1.16%
	5 Debit(s) This Period	\$19,695.90	Interest Days	28
11/28/2025	Ending Balance	\$7,080.42	Interest Earned	\$10.49
			Interest Paid This Period	\$10.49
			Interest Paid Year-to-Date	\$59.35

#### Account Activity

Post Date	Description	Debits	Credits	Balance
11/01/2025	Beginning Balance			\$6,765.83
11/07/2025	ASCENSION ACCOUN SALE	\$58.50		\$6,707.33
11/07/2025	CHECK # 2370	\$30.00		\$6,677.33
11/10/2025	LGIP ACH OREGON ST TREAS LGIP ACH		\$20,000.00	\$26,677.33
11/10/2025	CHECK # 2372	\$40.00		\$26,637.33
11/10/2025	CHECK # 2373	\$200.00		\$26,437.33
11/17/2025	CHECK # 2375	\$19,367.40		\$7,069.93
11/28/2025	INTEREST AT 1.1584 %		\$10.49	\$7,080.42
11/28/2025	Ending Balance			\$7,080.42

#### Checks Cleared

Check Nbr	Date	Amount	Check Nbr	Date	Amount
2370	11/07/2025	\$30.00	2373	11/10/2025	\$200.00
2372*	11/10/2025	\$40.00	2375*	11/17/2025	\$19,367.40

\* Indicates skipped check number

#### Daily Balances

Date	Amount	Date	Amount	Date	Amount
11/07/2025	\$6,677.33	11/10/2025	\$26,437.33	11/17/2025	\$7,069.93



Please direct inquiries regarding electronic transfers or billing errors to:  
Pioneer Trust Bank • P.O. Box 2305, Salem, OR 97308 • (888) 960-3136 • pioneertrustbank.com

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**WITH ELECTION RESULTS:**

**Board of Directors, Positions & Terms after May 20 election**

Mailing Address & Phone Number for all Directors:  
PO Box 81, Independence, OR 97351, 503 779-9869

**Director #1**

Tom Wilson, President & Treasurer

Term: 2027

Email:

director1@ashcreekwcd.com

**Director #2**

Vacant

Next election: 2027

Email:

director2@ashcreekwcd.com

**Director #3**

Madeline Fisher

Term expires: 2029

Email:

director3@ashcreekwcd.com

**Director #4**

Molly Barbano

Term expires: 2028

Email:

director4@ashcreekwcd.com

**Director #5**

Brooke Getty

Term expires: 2028

Email:

director5@ashcreekwcd.com

**Director #6**

Ed Matteo, Vice President

Term expires: 2027

Email:

director6@ashcreekwcd.com

**Director #7**

Lauren Zatkos

Term expires: 2029

Email:

director7@ashcreekwcd.com

**Director #8:**

Amy Albrich

Term expires: 2027

Email:

Director8@ashcreekwcd.com

**Director #9**

**Position remains vacant**

*Term expires: 2029*

Email:

director9@ashcreekwcd.com

## Content/Links for electronic correspondence:

### From SDAO:

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