

**Ash Creek Water Control District
Board of Directors
REGULAR MEETING**

**Thursday, June 1, 2023
7:00 A.M.**

MEETING NOTICE & AGENDA

1. Call to Order
2. Roll Call
3. Approval of minutes: May 4, 2023 – Regular Meeting
4. Audience Comments
5. Director Comments
6. Reports
 - A. Finance: Monthly Report
 - B. Phone
 - C. Nutria: Monthly Report
 - D. Engineer's Report
 - E. Subcommittee Report(s):
 - a. Outreach
7. Unfinished Business
 - A. Legislative Advocacy
8. New Business
 - A. Resolution #2023-01, Levy & Categorize Taxes
9. Miscellaneous Business/Information Items
 - A. Correspondence
 - B. Task Log
10. Adjourn

Notice of Regular Meeting

The Board of Directors of Ash Creek Water Control District will hold a Regular Meeting at 7:00 a.m. on Thursday, June 1, 2023. The meeting will be conducted via video conference. To provide comments in advance or to get videoconference attendance information, email the District Secretary at DistSec@ashcreekwcd.com, no later than 5:00 pm, May 31, 2023.

**Ash Creek Water Control District
Board of Directors
REGULAR MEETING**

Thursday, May 4, 2023

1. Call to Order. The meeting was called to order at 7:05 am by Chair Dan Farnworth

2. Roll Call. Board Present: Dan Farnworth, Andrea Melendy, Madeline Fisher, Donna Schuyler, Tom Wilson, Roger Weber, Ed Matteo. Others present: Karin Johnson, Clerk; Jennifer Ward, Dallas; Anne Scheck; Kristen Larson;

3. Approval of minutes: April 6, 2023 – Regular Meeting. Madeline – under Audience Comments, 'Kristen', the birdwalk notes show the time different than notes; the actual time is 10:00 am & 1:00 pm. Madeline moved, Donna seconded to approve the minutes with the correction of the timing of the birdwalk; motion passed by all present.

4. Audience Comments.
 - A. Jennifer Ward is here regarding the Ash Creek feasibility study meeting. Todd will be attending. Discussion if it will be at a location or via zoom. She will forward information to Madeline.
 - B. Anne Scheck. She noted she may need to run a followup story on departures / those staying. She thanked all for being part of the meeting, dedicated to the signature creek here.

5. Director Comments
 - A. Andrea reported she will leave the board, but will wait for a replacement of the treasurer position. Dan noted the position is required by statute.
 - B. Madeline reported April precipitation was 6.25"; we had only 6 days w/o precip. Reported on stellar jays in area and other returning birds.
 - C. Donna reported a neighbor said they saw a large cat-like animal (larger than a coyote). Reported on returning birds. Dan thinks it sounds like a cougar sighting. Kristen said Master Gardeners have had cougar sightings at Inspiration Garden. Others reported on sightings.

6. Reports
 - A. Finance: Monthly Report. Andrea reported:
Checks: #2269, \$400.00 Karin Johnson, Mar-Apr; #2270, 561.00 Affordable Storage, 1 year; #2271, \$1452.35 Ascension Acct Services. Accounting services reported prices may be going up. Andrea sent an email of the finance reports.
Cash in Bank: LGIP: \$411,128.63, PTB: \$4,149.08
 - B. Phone. No phone calls.
 - C. Nutria: Monthly Report. Ed reported 4 caught, 54 traps out. Ed reported an additional 18 traps are available.

D. Engineer's Report. Dan reported for Todd:

1. Re: MAK Metals replanting area, the tree survival rate is good; blackberries are resurging. Hopeful that if trees grow high enough they can shade out the blackberries.
2. Heard from Silvi Pi, got images; will possibly go on PC Maps.
3. He has talked w/spray contractor re: spraying the creek later this year. Same will also work on channel clearing. Jennifer asked about spraying of creek. Dan noted we spray for blackberries and reed canary grass. Extent – we spot spray on a walk through the creek; the focus is on outbreaks of vegetation.

E. Subcommittee Report(s):

A. Outreach. Tom reported: upcoming bird walk. Discussion of having a table at farmer's market; board consensus. Discussion of dates at market; consensus to do table on May 20th. Tom will staff, Ed will help set up, Andrea volunteered also and will bring husband. Donna will contact Market organizer to register. Tom noted that in last month's minutes, he is keeping track of contacts on website; he is watching. Re: bird walk – he met w/Suzanne & professor from Willamette and students. Took walk, will be in Talmadge area. For this first walk, any board members are welcome. They will handle registration, keeping it small for this first one. Looking at a second one in the fall. This one will be June 3rd, 10:00-1:00. Tom reviewed the route. Focused toward serving Colonia Amistad community. Tom reviewed hours of walk; there will be two 2-hour walks that day, limited walkers, must pre-register. These walks are a test run for possibly holding public walks in the future.

7. Unfinished Business

A. Upcoming Election. Dan stated he hoped all got an email that Mancil has recruited a neighbor who is willing to serve on the board; he would need to be written in. With Andrea staying, would give us enough board members to conduct business. May need to go to Polk County Board regarding size of board. Discussion of open positions. Madeline wondered if WOU could appoint a representative. Karin will see if the districts that own property in our district can appoint representatives. Discussion of commissioners appointing; Karin noted it is probably in case of no quorum. Further discussion of recruiting persons willing to be written in; outreach at farmers market, possibly going door to door. Andrea would like to get someone from Dallas to represent.

Donna excused at 8:00 am.

Jennifer left at 8:00 am.

Andrea asked if Anne could put an article in the paper that we are looking for board members.

Board consensus to ask Patrick to attend the first Farmers Market to canvass, recruit board members.

B. Dan reported he got an email from Tammy Rossi on Log Cabin Rd in Independence; mentioned there are a lot of blackberries, and would like to have a culvert. This is on the west side of Log Cabin, north of the creek. A major ditch goes through backyards of houses; there is

a large culvert on the north end of the ditch, doesn't know where drains from. Filled w/blackberries; city services spans the creek, exposed. Rossi's are asking for spraying and installation of a culvert. This not on the creek; he doesn't think we can do anything about culverting. There is no general access and would be a major project. Mancil looked at it, thinks it is beyond our capabilities, Dan agrees. He will respond to Rossi's that we are unable to do; consensus.

8. New Business

A. SDAO Service Group Enrollment. Board has to okay moving to SAIF for workers compensation coverage; SDIS is no longer offering coverage. No premium increase or additional fees/expenses.

Andrea moved, Roger seconded to approve enrolling w/SDAO SAIF insurance. Motion passed by all present.

B. Andrea noted we will need election of a new chair at the next meeting.

9. Miscellaneous Business/Information Items

A. Correspondence. Reviewed, no action needed.

B. Task Log. Karin wants to set up a day to work w/Tom on organizing digital files, etc.

10. Adjourn. Tom moved, Roger seconded to adjourn; motion passed by all present.

Meeting adjourned 8:26 am

ASH CREEK WATER CONTROL DISTRICT
Resolution #2023-01

WHEREAS, the Ash Creek Water Control District adopted a biennial budget for the budget period July 1, 2022 – June 30, 2024 in June, 2022; and

WHEREAS, Oregon Budget Law states that regardless of whether a budget is for a single fiscal year or for a biennium, certification of property tax levies and categorizing taxes for the ensuing year must be submitted to the county assessor every year by July 15; **NOW THEREFORE:**

IMPOSING THE TAX

BE IT RESOLVED that the Board of Directors of the Ash Creek Water Control District hereby imposes the taxes for in the adopted budget at the rate of \$.1069 per \$1,000 of assessed value for operations; in the amount of \$ -0- or rate of \$ -0- /\$1,000 for local option tax; and in the amount of \$ -0- for bonds; and that these taxes are hereby imposed and categorized for tax year 2023-24 upon the assessed value of all taxable property within the district.

CATEGORIZING THE TAX

IT IS FURTHER RESOVED that the taxes for FY 2023-24 are categorized as shown below:

	General Government Limitation	Excluded from Limitation
<u>Tax Year 2023-24</u>		
General Fund	\$ <u>.1069</u> /\$1,000	
Debt Service Fund		\$ <u>-0-</u>

The above resolution statements were approved and declared adopted on this 1st day of June, 2023.

DAN FARNWORTH, CHAIR

ATTEST:

Karin Johnson, Clerk

ACWCD Board of Directors Tracking Log 2022 -23

Project	Assigned	Person Assigned	Status		Comments
			Pending	Completed	
Buy laptop	05/07/2020	Karin	x		Purchase laptop & Office 365
Website, records	11/04/2021	Karin/Tom/Andrea			Go to storage unit/Karin to put agenda packets & minutes on website
Take old laptop to Tom	11/04/2021	Karin			
Vegetation survey	12/2/2021	Board	x		Report reviewed 01-19-2023
Update Policy Manual	01/06/2022	Board			Ongoing
Outreach subcommittee	06/02/2022	committee	x		ONGOING
File Report in Lieu of Audit	9/1/2022	Karin		x	File no later than Sept 30th
Create Outreach Comm. Activity Log	9/1/2022	Tom	x		Ongoing
Associate Directors, add'l information	12/1/2022	Tom		x	Not applicable to our district
Legislative Advocacy	10/6/2022	Dan	x		Future meeting discussion
Correct RILOA	1/5/2023	Karin		x	Amended report filed with state; closed 01/20/2023
Approved minutes to Tom for website	1/5/2023	Karin	x		