### Ash Creek Water Control District Board of Directors REGULAR MEETING

### Thursday, August 3, 2023 7:00 A.M.

# MEETING NOTICE & AGENDA

- 1. Call to Order
- 2. Roll Call
- 3. Approval of minutes: July 6, 2023 Regular Meeting
- 4. Audience Comments
- 5. Director Comments
- 6. Reports
  - A. Finance: Monthly Report
  - B. Phone
  - C. Nutria: Monthly Report
  - D. Engineer's Report
  - E. Subcommittee Report(s):
    - a. Outreach
- 7. Unfinished Business
  - A. Open Board positions
- 8. New Business
- 9. Miscellaneous Business/Information Items
  - A. Correspondence
- B. Task Log
- 10. Adjourn

### Notice of Regular Meeting

The Board of Directors of Ash Creek Water Control District will hold a Regular Meeting at 7:00 a.m. on Thursday, August 3, 2023. The meeting will be conducted via video conference. To provide comments in advance, email the District Secretary at <u>DistSec@ashcreekwcd.com</u>, no later than 5:00 pm, August 2, 2023.

## Ash Creek Water Control District Board of Directors REGULAR MEETING

### Thursday, July 6, 2023

1. Call to Order. The meeting was called to order at am by Co-Chair Mancil Russell via Zoom. The Oath of Office was administered to Emmanuel Goicochea.

2. Roll Call. Mancil Russell, Andrea Melendy, Ed Matteo, Madeline Fisher, Emmanuel Goicochea Others: Karin Johnson, Clerk; Todd Whitaker, Engineer; Jennifer Ward, City of Dallas; Anne Scheck, Trammart News

3. Approval of minutes: June 1, 2023 - Regular Meeting

Madeline noted some scrivener errors, which will be corrected. Ed moved to approve the June 1, 2023 minutes; Madeline seconded. Motion passed by all present.

### 4. Audience Comments:

a. Jennifer noted there are no updates to the Ash Creek study.

b. Anne asked if Mancil is chair; Karin noted he had been co-chair. Anne would like his contact information verified.

5. Director Comments

a. Madeline reported June precipitation was 0.12". She also asked if it is a possibility to have representatives from WOU or CSD as adjuncts to board (both are property owners within the district.

- b. Andrea reported the creek is very low. Saw 2 does.
- c. Ed also saw deer.
- d. Emmanuel has seen the same does; and there are many mosquitoes.
- e. Mancil also has seen the same does.

### 6. Reports

A. Finance: Monthly Report. Andrea reported:

Cash in Bank: LGIP - \$410,140.98; PTB - \$6,948.31

Checks: Tom Wilson #2274, \$170.89 - reimbursement; Ed Matteo#2275, \$600 – nutria program; CNA Surety #2277, \$325 bond coverage; Johnson #2276, \$400 - May/June. (Donna signed these before the end of June.)

-New forms need to be filled out for PTB (required).

-There will be 2 checks to be signed; Ed and Mancil are still signers.

B. Phone report: Mancil. He reported the phone is good to June 28, 2024; bought minutes. Had a call from a person in the trailer park, complaining of a dead tree behind their home. Looks like something for the owner of the trailer park. The home is on the north side of creek, the tree is on the south side where trailer park is. Todd verified that Marshalls own both sides of creek. Mancil will look into further.

C. Nutria: Monthly Report. 5 caught, 55 traps out.

D. Engineer's Report . Nothing to report. Will start annual spray towards the end of the month and will get notices out.

E. Subcommittee Report(s):

a. Outreach. Mancil – did an outreach last month; went well, planning another.

7. Unfinished Business. None.

8. New Business

A. Election Results. Karin asked if there were any questions about the results as submitted in the packet; none. Discussion of 2 persons possibly interested; have them contact Karin if they are interested in appointment.

B. Mancil asked if there was any interest in meeting in person; discussion. Mancil will look into possibilities further.

C. Madeline was contacted by a group researching beavers in the district; they are looking at impact of beavers on agriculture.

D. Andrea received an application for a grant from David Beatly. The project is to continue creek research along a portion near the school. He is asking for 5 new microscopes, 7 pairs of neoprine boots, for an approximate total of \$500.

Madeleine moved to approve the grant request; Ed seconded. Motion passed by all present.

9. Miscellaneous Business/Information Items

A. Correspondence. None requiring action.

B. Task Log. No updates

10. Adjourn. Ed moved to adjourn; Andrea seconded. Motion passed by all present.

Meeting adjourned 7:33 am.

			S	Status	
Project	Assigned	Person Assigned Pending Completed Comments	Pending	Completed	Comments
Buy laptop	05/07/2020	Karin	×		Purchase laptop & Office 365
Website, records	11/04/2021	Karin/Tom/Andrea			Go to storage unit/Karin to put agenda packets & minutes on website
Take old laptop to Tom	11/04/2021	Karin			
Update Policy Manual	01/06/2022	Board			Ongoing
Outreach subcommittee	06/02/2022	committee	×		ONGOING
Create Outreach Comm. Activity Log	9/1/2022	Tom	×		ONGOING
Approved minutes to Tom for website	1/5/2023	Karin	×		ONGOING
LB-50 & Budget Resolution to County	6/1/2023	Karin		×	Filed
File Report in Lieu of Audit		Karin	×		File no later than Sept 30th