**Ash Creek Water Control District**

Board Meeting – **June 5, 2025**

Board meeting **begins at 6:30 PM**

The meeting will be an in-person event held at Indy Commons.

Zoom will also be available: https://us06web.zoom.us/j/82158510794

AGENDA, June 5, 2025 meeting

1. Call to Order
2. Roll Call
3. Approval of Minutes – May 1, 2025 (minutes attached)
4. Audience Comments
5. Director Comments
6. Reports
7. Finance: Monthly Report (most current – to be updated at meeting?)
8. Phone: Monthly Report
9. Nutria: Monthly Report
10. Precipitation: Monthly Report
11. Engineer’s Report
12. Unfinished Business
13. Trestle Cleanup (revisit as needed)
14. New Business, Miscellaneous Business/Information Items
15. Correspondence
16. Email re. late filing (due 5-9) of contact and deposit info requested by State of Oregon Treasury Dept. (report filed 5-25-25)
17. Email from Gabriella Domange re Americorps position (attached)

C. Election – write-in results will be available the week of June 10 per the county clerk. Successful elections were recorded for Madeline Fisher (3), Molly Barbano (4), Brooke Getty (5), and Amy Albrich (8). Write-in results for position 7 and 9 will be known later.

10. Adjournment

Documents following include:

Financial recap of latest information available from institutions.

Board of Directors, Positions & Terms, with current available info re May 2025 election.

Content/Links for electronic correspondence received since last meeting from WHA, SDAO, LCWCD

Minutes from May meeting

Copies of emails from Central Lions Club, Or. State Treasury, SDAO, and Gabriella Domange re Americorps

**Ash Creek Water Control District Minutes, 5-1-25,**

**6:00 PM, Indy Commons**

1. Chairman Mancil Russell called the meeting to order at 6:04 PM
2. Roll Call: Present, Mancil Russell, Brooke Getty, Andrea Melendy, Madeline Fisher, Tom Wilson, Molly Barbano, Guest Lauren Vatkos, Marilyn Morton recording. Not present: Ed Matteo, Tom Whitaker, Emmanuel Goicochea.
3. Approval of Minutes for March 6, 2025 & April 3, 2025. Madeline Fisher noted a scrivener’s error correction to March 6 minutes. Tom Wilson moved to approve both sets of minutes as amended, Molly Barbano 2nd, motion passed unanimously.
4. Audience Comments
5. Director Comments
6. Andrea & Brooke received an email from Talmadge Middle School teacher David Beatley about the student project (funded by ACWCD) being very successful. Learning objectives were met.
7. Status of board membership discussed – wait until after the 5/20/25 election for updates.
8. Lauren (guest) asked about ethics training and policies.
9. Policy reiteration is needed. At this time the known policies are:
10. Announce meeting 1 week in advance
11. There is no allowance for voting by email
12. All checks require two signatures
13. *Other policies will be reiterated in future meetings*
14. *A subcommittee could be named to establish policies and standards*
15. Madeline reported that of 5/4/25 20 WOU students will be coming out to monitor for Emerald Borers. They will be setting up traps. They have a Forest Service contract and are planning other visits.
16. Tom noted that Todd Whitaker is in charge of the bridge/culvert project on Oroville Rd.
17. Molly reported that the Ash Creek Restoration project is featured on Forest Green Marketing & PR. ACWCD & LWSC will be included in phone interviews and write-ups. Find this information at forestgreen.com. There should be a link to this presentation on the ACWCD website.
18. Tom said the Watershed Council group had their first meeting. The cities are putting this together. Watch for information on future meetings.
19. Lauren (guest) said Mark Knudsen from SDAO would help ACWCD craft a new 10 year plan. This has to be done by 6/30/26. Tom confirmed this is required by ORS. Policies and the 10 year plan could be addressed simultaneously.
20. Tom will reach out to Mark Knudsen about establishing a date for a retreat to address both issues
21. An update on a firm meeting time was discussed. By consensus the board decided meetings will begin at 6:30 PM on the 1st Thursday of the month, to be held at Indy Commons. The July meeting, however, will be moved to July 10, 6:30 PM, due to holiday complications. Tom will invite Mark from SDAO for a future meeting.
22. Reports
23. Finance: Monthly Report. Tom reviewed the financial position of ACWCD. A full report is attached to these minutes. Tom also reported that LWSC has expended $14,593 of the $125,000 made available by ACWCD for them to spend. The full amount of funds must be used by June 30, 2026. They will be turning in a tracking sheet every quarter for site preparation and contract work. Record retention was discussed, especially for what is in storage. Tom said that he’s done all the necessary organization. *There is a need for a record retention policy based on ORS requirements.*
24. Phone: Monthly Report. None.
25. Nutria: Monthly Report. Posted on the ACWCD website.
26. Precipitation: Monthly Report, provided by Madeline:

March 2025, 7.41”

March 2024, 5.18:

March 23, 4.33”

March 22, 5.14”

March 21, 2.03”

April 2025, 1.56”

April 2024, 1.54”

April 2023, 6.25”

April 2022, 5.68”

April 2021, .39”

1. Engineer’s Report. None.
2. Report on 4/23/25 Watershed Partnership meeting? None, no attendees from ACWCD.
3. Unfinished Business
4. Trestle Cleanup (revisit as needed). After discussion it was decided that, though there is nothing to report at this time, this issue should continue to appear under Unfinished Business. It was suggested that LWSC be invited to come to the June ACWCD meeting.
5. New Business, Miscellaneous Business/Information Items
6. Correspondence. Letter from Anne Scheck expressing gratitude for Ed Matteo’s assistance
7. Grants: No one has submitted an application yet. Andrea will send a reminder email to schools and speak to the principals. Andrea and Brooke will coordinate on this, in preparation for Brooke assuming the duties relative to grants. Please let Brooke know if you have any interest in working on this project with her.
8. Marketing was discussed
9. Agreement with Indy Commons was discussed. Tom Wilson moved to join Indy Commons at the “Meeting Only” rate of $20/hour. Brooke Getty 2nd. Motion passed unanimously. Tom said all booking can be done online. Future meetings, unless otherwise decided, will be held at Indy Commons.

10. Adjournment: Tom Wilson moved to adjourn, Madeline Fisher 2nd, motion passed unanimously. Chair Mancil Russell adjourned the meeting at 7:01 PM.

Documents following include:

1. Financial recap of latest information available from institutions.

A screenshot of a computer

AI-generated content may be incorrect.

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|  |  |  |  |  |

**Board of Directors, Positions & Terms after May 20 election**

Mailing Address & Phone Number for all Directors:

PO Box 81, Independence, OR 97351

503 779-9869

**Director #1**

Tom Wilson

Term: 2027

Email: director1@ashcreekwcd.com

**Director #2**

Emmanuel Goicochea

Term expires: 2027

Email: director2@ashcreekwcd.com

**Director #3**

Madeline Fisher

Term expires: 2029

Email: director3@ashcreekwcd.com

**Director #4**

Molly Barbano

Term expires: 2028

Email: director4@ashcreekwcd.com

**Director #5**

Brooke Getty

Term expires: 2028

Email: director5@ashcreekwcd.com

**Director #6**

Ed Matteo

Term expires: 2027

Email: director6@ashcreekwcd.com

**Director #7 (election results coming)**

Mancil Russell

Term expires: 2025

Email: director7@ashcreekwcd.com

**Director #8:**

Amy Albrich

Term expires: 2027

Email:

Director8@ashcreekwcd.com

**Director #9 (election results coming)**

Andrea Melendy

Term expires: 2025

Email: director9@ashcreekwcd.com

**Content/Links for electronic correspondence:**

**From SDAO:**

[**https://www.magnetmail.net/actions/email\_web\_version.cfm?ep=WR3zYkspt41BnMmEPt\_H\_dAwjixEfcDBGW2qLaDnmOinLIPe6PmRvDuau41S27aZdU-7VS544Ccx3q5ehgRch0w9KyabXJwNc0oLdjXqR5CJfEDax9pNLXx-w5984hKU**](https://www.magnetmail.net/actions/email_web_version.cfm?ep=WR3zYkspt41BnMmEPt_H_dAwjixEfcDBGW2qLaDnmOinLIPe6PmRvDuau41S27aZdU-7VS544Ccx3q5ehgRch0w9KyabXJwNc0oLdjXqR5CJfEDax9pNLXx-w5984hKU)

[**https://www.magnetmail.net/actions/email\_web\_version.cfm?ep=WR3zYkspt41BnMmEPt\_H\_dAwjixEfcDBGW2qLaDnmOjwVnC0BhcqPG4f0iw738fljQaSDYMW3pjfTfti1psHJdZVtn2ZlLqjnbamiARkPmS8uhecu71JmVkXrM2FDPxn**](https://www.magnetmail.net/actions/email_web_version.cfm?ep=WR3zYkspt41BnMmEPt_H_dAwjixEfcDBGW2qLaDnmOjwVnC0BhcqPG4f0iw738fljQaSDYMW3pjfTfti1psHJdZVtn2ZlLqjnbamiARkPmS8uhecu71JmVkXrM2FDPxn)

[**https://www.magnetmail.net/actions/email\_web\_version.cfm?ep=WR3zYkspt41BnMmEPt\_H\_dAwjixEfcDBGW2qLaDnmOjskTfNXO8tVb5QO\_f4jSrdAoZz29NpxYjr-oDzKjaOL5sZ3S2EX7qlxCV0gDLU-TcBoA7UaJXsDILXdFtwcxsY**](https://www.magnetmail.net/actions/email_web_version.cfm?ep=WR3zYkspt41BnMmEPt_H_dAwjixEfcDBGW2qLaDnmOjskTfNXO8tVb5QO_f4jSrdAoZz29NpxYjr-oDzKjaOL5sZ3S2EX7qlxCV0gDLU-TcBoA7UaJXsDILXdFtwcxsY)

[**https://www.magnetmail.net/actions/email\_web\_version.cfm?ep=WR3zYkspt41BnMmEPt\_H\_dAwjixEfcDBGW2qLaDnmOhaTV3Ok1159raTZ9zus-TMyG6gSw9YhtxpCB29FFjspE7XFxIOHnnO-wasMqwF88z5axONKSA95bykvyky2Qn6**](https://www.magnetmail.net/actions/email_web_version.cfm?ep=WR3zYkspt41BnMmEPt_H_dAwjixEfcDBGW2qLaDnmOhaTV3Ok1159raTZ9zus-TMyG6gSw9YhtxpCB29FFjspE7XFxIOHnnO-wasMqwF88z5axONKSA95bykvyky2Qn6) (re: Recreational Immunity)

[**https://www.magnetmail.net/actions/email\_web\_version.cfm?ep=WR3zYkspt41BnMmEPt\_H\_dAwjixEfcDBGW2qLaDnmOhydKjVcrzCAWAOQBzC2d27u7YWch4hYjil3DfgDNUkPKCsuNnH92jVTUcAqmLwPPbZe\_muiT-DBqttTnytWE6z**](https://www.magnetmail.net/actions/email_web_version.cfm?ep=WR3zYkspt41BnMmEPt_H_dAwjixEfcDBGW2qLaDnmOhydKjVcrzCAWAOQBzC2d27u7YWch4hYjil3DfgDNUkPKCsuNnH92jVTUcAqmLwPPbZe_muiT-DBqttTnytWE6z)(re: Recreational Immunity Bill Passes)

<https://www.magnetmail.net/actions/email_web_version.cfm?ep=WR3zYkspt41BnMmEPt_H_dAwjixEfcDBGW2qLaDnmOgBvBeZp_V556uGPh8PB1QcB2pSsR4JKgmDbqlKTBkFUtDlnI98Mov9Lh7v4iKlJ9jUOTnMGZNLSgPkh7LeJsk_>

<https://www.magnetmail.net/actions/email_web_version.cfm?ep=WR3zYkspt41BnMmEPt_H_dAwjixEfcDBGW2qLaDnmOgr7sbu7EiTvajf_sH46SOHEXUsRhVDs64VHnRUalEbq0mjWM-NKSWEbAMfvqpjrSXO4KD0a5ytMHRJjzvTW7NP>

<https://www.magnetmail.net/actions/email_web_version.cfm?ep=WR3zYkspt41BnMmEPt_H_dAwjixEfcDBGW2qLaDnmOjV9et37bFh5td4TamVvFzqku20HxSmamgqFqpZl7mFMdLzWdPDoGxellt9fHCxGmTuX1Dn3KiI3PAkhlt-R1Dq>

Fwd: VOLUNTEER ALERT: Friends of Gentle Woods event on May 31!

Inbox

Search for all messages with label Inbox

Remove label Inbox from this conversation



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| --- | --- | --- | --- | --- |
| |  | | --- | | **Central Lions** | | Tue, May 27, 5:33 PM (15 hours ago) |  |  |
| |  | | --- | | to Central, bcc: me | | | |

In Service,

Lion Dori, Secretary

Central Lions Club

[mi-lions.org](http://mi-lions.org/)

---------- Forwarded message ---------  
From: **Suzanne Teller** <[lwc@mg2.lglcrm.net](mailto:lwc@mg2.lglcrm.net)>  
Date: Thu, May 22, 2025 at 9:11 AM  
Subject: VOLUNTEER ALERT: Friends of Gentle Woods event on May 31!  
To: <[central.lions.m.i@gmail.com](mailto:central.lions.m.i@gmail.com)>

Dear Dori,

We could still use a few more volunteers for a [Friends of Gentle Woods volunteer event](https://www.luckiamutelwc.org/friends-of-gentle-woods.html) targeting invasive weeds on **Saturday, May 31 from 9 to 11am.** Volunteers will be meeting Molly Barbano at the Gentle Woods Park Pavilion that morning, and tasks will include removing invasive plants around the native trees and shrubs that were just planted in March. Removing aggressive, non-native weeds in this area will help the young native plants grow and thrive by reducing competition for light, water and nutrients.

Gloves and tools are provided, but you are welcome to bring your own as well.You can get more details and sign up at [**https://www.luckiamutelwc.org/friends-of-gentle-woods.html**](https://www.luckiamutelwc.org/friends-of-gentle-woods.html)

Thanks again for all your support and your help in improving the health of Middle Fork Ash Creek!

-Suzanne

RE: Oregon State Treasury | Ash Creek Water Control District

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| |  | | --- | | **Public Funds <Public.Funds@ost.state.or.us>** | | 11:01 AM, 5-28-25 |  |  |
| |  | | --- | | to distsec | | | |

Thank you. We’ve updated our records with the information you’ve provided.

**Public Funds Collateralization Program**

[oregon.gov/treasury](https://www.oregon.gov/treasury)

**P**503-378-3400   **F**503-378-2870

This message (including any attachments) may contain sensitive information intended for a specific individual and purpose. If you are not the intended recipient, please notify me and delete this message immediately.

**From:** distsec [ashcreekwcd.com](http://ashcreekwcd.com/) <[distsec@ashcreekwcd.com](mailto:distsec@ashcreekwcd.com)>  
**Sent:** Tuesday, May 20, 2025 11:51 AM  
**To:** Public Funds <[Public.Funds@ost.state.or.us](mailto:Public.Funds@ost.state.or.us)>; [director7@ashcreekwcd.com](mailto:director7@ashcreekwcd.com)  
**Subject:** Re: Oregon State Treasury | Ash Creek Water Control District

**This email is from a party external to Treasury. Use care with links and attachments.**

Good morning,

My apologies, I did not receive the prior email.  Following is the information pertinent to what was asked in the form:

Active users: (2)

Morton, Marilyn

PO Box 81

Independence, OR 97351

[distsec@ashcreekwcd.com](mailto:distsec@ashcreekwcd.com)

503 580-8525

Russell, Mancil

PO Box 81

Independence, OR 97351

[director7@ashcreekwcd.com](mailto:director7@ashcreekwcd.com)

503 779-9869

Depository (Banks): 1

Pioneer Trust Bank

PO Box 2305

Salem, OR 97309

888 960-3136

Depository (Credit Union): 0

Please let me know if further information is needed.  Thank you.

Marilyn Morton, Secretary, Ash Creek Water Control District (position accepted August 2024)

On 05/20/2025 2:22 PM EDT Public Funds <[public.funds@ost.state.or.us](mailto:public.funds@ost.state.or.us)> wrote:

The following email was received from SDAO. We replied on 5-23-25 that ACWCD files a bi-annual budget, and sent the documents for 2024-2026 to SDAO as requested, including both the approved budget and the LB-1. We will not be able to verify the roster of individuals on the board until after the May election is completed and verified.

**A blue and white logo

AI-generated content may be incorrect.**

Each year, we ask our members to submit updated budget and contact information. This helps us calculate your membership dues and keep our records accurate. Attached to this email, you’ll find your district’s current roster and a blank form used to add new contacts. You should have received a separate email requesting your district’s budget figures and backup budget information. If you did not, please let us know at [memberservices@sdao.com](mailto:memberservices@sdao.com).

Why This Is Important

Submitting your updated contact information ensures we can get important information about insurance, risk management, and association matters to the correct people.

Verify Your Roster

Please verify that the contact information listed for the individuals associated with your district is correct. If any changes need to be made, please do so directly on the form. To remove individuals from your district’s roster, please check the “Remove from Roster” box.

Addition of Individuals

To add board members or staff, please use the blank form provided. Due to many of our communications being electronic, we highly encourage you to provide us with an email address for each individual you want listed in our membership database, if one is available. Use this form for additions only.

Received a reply on 5-23-25:

Thank you so much!

**Haley Kofstad**

Member Support Specialist, SDAO

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How to Submit Your Contact Information

You can return the completed forms by:

Mail  
PO Box 12613  
Salem, OR 97309

Email  
[memberservices@sdao.com](mailto:memberservices@sdao.com)

Fax  
503-371-4781

Questions?

If you have any questions, feel free to contact us at [memberservices@sdao.com](mailto:memberservices@sdao.com).

Thank you!

SDAO Member Services

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| --- | --- | --- | --- | --- |
| |  | | --- | | Gabriella Dominge <gabriella.dominge@dallasor.gov> | | 2:32 PM, 5-25-25 |  |  |
| |  | | --- | | to beth.thiel, Jordan, distsec, Gerald, J, Jennifer, AJ, manager, marc.bell, Mike, MARK, Morgan, Suzanne, Aubrey, Elizabeth, tom, whitaker.todd, Nancy, Dale, Jock, Tony, dunkin@slamdunkin.com, director7, director1 | | | |

Hi everyone,

I hope you're all doing well and enjoying the true Oregon spring weather!

I wanted to share that due to recent federal budget cuts affecting AmeriCorps, I’ll be concluding my service year earlier than expected. This also means there will not be an AmeriCorps member to support this group in the coming year. While I’m truly saddened to step away from this work and these communities, I have every confidence that your organizations—and this partnership—will continue to support and protect the health of our watershed.

As I transition out, Mark Landau will be stepping in to facilitate the Regional Watershed Partnership moving forward. He will coordinate upcoming meeting dates and locations, and help guide continued conversations. Based on our last group meeting, we’re planning to reconvene in June if schedules allow.

If you have any questions or would like further information, please don’t hesitate to reach out to Elizabeth Sagmiller ([sagmillere@gmail.com](mailto:sagmillere@gmail.com)) and Mark Landau ([mlandau@ci.monmouth.or.us](mailto:MLANDAU@ci.monmouth.or.us)).

Best,

Gabriella Dominge

Environmental Education Specialist

RARE AmeriCorps Member

503-932-7270

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| --- | --- | --- | --- | --- |
| |  | | --- | | **Suzanne Teller** | | 8:14 AM, 5-21-25 |  |  |
| |  | | --- | | to Gabriella, beth.thiel, Jordan, distsec, Gerald, J, Jennifer, AJ, manager, marc.bell, Mike, MARK, Morgan, Aubrey, Elizabeth, tom, whitaker.todd, Nancy, Dale, Jock, Tony, dunkin@slamdunkin.com, director7, director1 | | | |

I am so sorry to hear this news, Gabby. And I'm super disappointed that there won't be another AmeriCorps member joining the group next year as well. You have been such an amazing support and resource for all of us! I wish you all the best in your future endeavors, and if you ever have a need for a reference for any Outreach/Education related position, please feel free to reach out to me - I'd be more than happy to do this!

Thank you, Mark, for stepping in to coordinate the next steps for our partnership. I am also confident that we can move forward together, thanks to the awesome groundwork laid by Gabby and Elizabeth!

For our June meeting, I am wondering if everyone (or mostly everyone) has filled out the [When2Meet poll](https://www.when2meet.com/?30367536-ckQ41)? June is beginning to fill up for me and I want to be sure I get the next Partnership meeting on my calendar.

Looking forward to keeping the momentum going!

-Suzanne



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| |  | | --- | | **Elizabeth Sagmiller <sagmillere@gmail.com>** | | 8:27 AM 5/21/25 |  |  |
| |  | | --- | | to Suzanne, Gabriella, beth.thiel, Jordan, distsec, Gerald, J, Jennifer, AJ, manager, marc.bell, Mike, MARK, Morgan, Aubrey, tom, whitaker.todd, Nancy, Dale, Jock, Tony, dunkin@slamdunkin.com, director7, director1 | | | |

I will reach out with an update for everyone in the next few days. We’re all reeling from these federal budget cuts, and want to provide Gabby as much support as possible in her remaining days with us.

Stay tuned!

Elizabeth