

**Ash Creek Water Control District  
Board of Directors  
REGULAR MEETING**

**Thursday, July 6, 2023  
7:00 A.M.**

**MEETING NOTICE & AGENDA**

1. Call to Order
2. Roll Call
3. Approval of minutes: June 1, 2023 – Regular Meeting
4. Audience Comments
5. Director Comments
6. Reports
  - A. Finance: Monthly Report
  - B. Phone
  - C. Nutria: Monthly Report
  - D. Engineer's Report
  - E. Subcommittee Report(s):
    - a. Outreach
7. Unfinished Business
  - A. Legislative Advocacy
8. New Business
  - A. Election Results
9. Miscellaneous Business/Information Items
  - A. Correspondence
  - B. Task Log
10. Adjourn

**Notice of Regular Meeting**

The Board of Directors of Ash Creek Water Control District will hold a Regular Meeting at 7:00 a.m. on Thursday, June 1, 2023. The meeting will be conducted via video conference. To provide comments in advance, email the District Secretary at [DistSec@ashcreekwcd.com](mailto:DistSec@ashcreekwcd.com), no later than 5:00 pm, July 5, 2023. Zoom information:

**Join Zoom Meeting**

<https://us06web.zoom.us/j/82158510794?pwd=TVVFdmICa1BUQVdWeUpmK01halErUT09>

**Meeting ID: 821 5851 0794  
Passcode: 386208**

**669 444 9171 US  
253 215 8782 US (Tacoma)**

**Meeting ID: 821 5851 0794  
Passcode: 386208**

**Ash Creek Water Control District  
Board of Directors  
REGULAR MEETING**

**Thursday, June 1, 2023**

1. Call to Order. The meeting was called to order at 7:03 am via Zoom by chair Dan Farnworth.

2. Roll Call. Board Present: Dan Farnworth, Madeline Fisher, Tom Wilson, Andrea Melendy, Mancil Russell, Donna Schuyler, Roger Weber, Ed Matteo

Others present: Karin Johnson, Emmanuel Goicochea, Anne Scheck (left after report), Todd Whitaker, Engineer

3. Approval of minutes: May 4, 2023 – Regular Meeting. Andrea noted the check to Ascension Accounting should be \$142.35. Madeline said that under the director report, the bird mentioned should be spelled Steller's Jays

Mancil moved to approve the minutes as amended; Roger seconded. Passed by all present.

4. Audience Comments.

A. Anne Scheck reported that she will be asking Dan for a photo on an article she will be doing on his service to the district.

B. Emmanuel Goicochea. He noted he was asked to attend meeting; he is a write-in candidate.

5. Director Comments

A. Andrea noted she sent a reminder email to past recipients of grants encouraging them or their colleagues to apply. Dan noted Michelle Haney sent a final report. Tom asked if it was something that could be for the website; Dan will forward it to Tom.

B. Madeline reported we had 0.36" precipitation for May. She was glad to see the booth at the farmers market; she will forward a photo to Tom for the website. She attended a zoom meeting w/Dallas re: concerns about upper reaches of Ash Creek. She will report it under new business.

C. Mancil noted deer went away after he cut grass.

Kristen Larsen joined the meeting at 7:16 am.

D. Dan reported Zoom will be refunding users per a legal settlement; since we are using Dan's account, he will forward it when received.

6. Reports

A. Finance: Monthly Report. Andrea summarized the report (Att #1):

Cash in Bank: LGIP: \$411,379.56; PTB: \$3,487.74

Checks: #2272, Silvi Pi, Drone Video \$665.00

Received an invoice from accounting yesterday; she will pay and it will reflect on next month's report.

B. Phone. Mancil reported receiving two calls from the same number in Utah; no messages left. He will return the call after the meeting.

C. Nutria: Monthly Report. Ed reported 4 caught, 54 traps out. Tom asked if we track male/female; Ed said we do not. He gets weight and length, though.

D. Engineer's Report.

1. Todd reported: he attended a meeting yesterday with the city of Dallas; they received a study on Ash Creek. Findings of hydrolic study are consistent with what's seen. An unnamed tributary was realigned in the '80's, which made a significant change in flooding along the north fork; they are considering restoring the original alignment. Looking at culverts at the old mill site, possibly turning it into an open channel. Cost estimated at \$100 million and upward. The don't know if it will move forward unless they could find grant money, possibly from FEMA. Madeline attended via Zoom; one of the ideas work on the Falls City highway; ramifications were listed for all possible projects. Interesting and complex discussion. Discussion of ramification of flood insurance and who is responsible for culverts underneath the mill site, buyer or seller. Todd said there was interest that the FEMA flood map around Praegetzer area is not accurate; the interest is in getting cit orrected now or in association w/another project. To get a FEMA grant, they would have to have updated flood plain map; this is something we could be in. Todd summarized process of updating map. Discussion of possibility of District assisting w/map update, future project costs/grants. Dan summarized that the FEMA flood map update is a good start; it would assist all and us with the Holman tributary. Other projects - still waiting on Godsey Road and Gun Club Road projects.
2. Dan noted Todd received a contract proposal from Aklin, which he forwarded to Board. Dan summarized the estimated costs proposal for Board. Dan would like this done today, if possible so work can begin. Comparison of cost to previous contracts noted. Discussion of debris removal; Todd noted it would likely be storm/ice tree falls, etc. and the reach of the project would be from 16<sup>th</sup> St to Godsey Rd. Kristen reported they oversprayed on a previous project and asked what chemicals were used; Todd reported they are licensed and relies on their expertise. Dan suggested to authorize the contract, inform them they should apply within state law guidelines. Kristen noted she discussed it with the city, as it was their contractor. Todd noted they always spray in the channel, always understood they use aquatic listed herbicides. Todd will clarify use of which chemical with Aklin. Dan suggested moving forward, to inform them of application rules.

3.

Mancil moved to accept the spray contract wthi Aklin Spray; Roger seconded. Motion passed with ayes from all 8 Board members present. Andrea wants to add proviso re: concern of chemicals, to follow state laws on chemicals. Discussion. Tom suggested that Todd express our concerns to them. Consensus

Todd excused at 7:52 am  
Kristen excused at 7:53 am

E. Subcommittee Report(s):

a. Outreach. 1) Tom reported he, Mancil, Andrea and Ed were all at the Saturday market; it was a little slower than previous markets. Two new contacts received; it was a successful event, perhaps have another in August. Andrea asked if Tom would email the contacts for followup. 2) This Saturday is the Bird Walk; let him know if you are interested in attending. Andrea believes there may be some repaving at Colonia Amistad; potential parking concern. Tom noted everyone informed to park in the school parking lot. Tom reviewed the schedule of activities.

Donna excused at 8:02 am. Gave her goodbyes, and all thanked her for her service.

7. Unfinished Business

A. Legislative Advocacy. No update.

8. New Business

A. Resolution #2023-01, Levy & Categorize Taxes. Karin reported that although the district adopted a 2-year budget, a resolution to levy and categorize taxes must be passed annually. Johnson explained the tax rate.

Tom moved to adopt resolution; Mancil seconded. Motion passed by all 7 Board members present.

B. Election Results. Karin reported that official results have not yet been received. The county will tally the write-in votes, and will send an acceptance form to the highest vote getter. If it is not received by a deadline, then the position will be vacant. Discussion.

C. Discussion of election results/changes at end of June. Chair would be voted on next month. Donna is still valid as a check signer until the end of June. Discussion of bank signers; Andrea will call the bank for a new bank signers form. Terms end June 30<sup>th</sup>.

C. Zoom account. Dan – must have email and credit card for monthly fee. One of the difficulties is the number of email addresses was limited. Dan explained how Zoom would work, Karin asked if we could get another general email. Discussion of email, credit card. Tom will set up email and zoom; he will use his card until the district card is resolved. Consensus. Zoom link will be provided to Karin who will send it with the agenda email. Discussion of emails. Tom will deactivate passwords for those not in office after July 1<sup>st</sup>. Discussion of next meeting; Mancil, as co-chair will open meeting.

Tom excused at 8:28

Roger excused at 8:28. Dan (and remaining board members) thanked him for his service.

Ed reported he has district t-shirts at his house, stop by there or the nursery to get one.

9. Miscellaneous Business/Information Items

A. Correspondence. No action needed.

B. Task Log. No new items

10. Adjourn

Mancil moved to adjourn; Tom seconded. Madeline thanked Dan for all of his leadership through the years. Motion passed by all present.

Meeting adjourned 8:31 am

DRAFT

CERTIFIED TABLE REPORT  
MAY 16, 2023  
SPECIAL DISTRICT ELECTION

OFFICIAL FINAL RESULTS  
CERTIFIED RESULTS  
POLK COUNTY

West Valley Fire District, Director, Position 4 West Valley Fire

Ash Creek Water Control District, Director, Position 1 Ash Creek

	VOTE FOR 1				VOTE FOR 1									
	Jerry George	Write-in Totals	Write-in: Not Assigned	Total Votes Cast	Overvotes	Undervotes	Contest Total	Tom H Wilson	Write-in Totals	Write-in: Not Assigned	Total Votes Cast	Overvotes	Undervotes	Contest Total
106	114	0	0	114	0	38	152	8	0	0	8	0	4	12
110	149	1	1	150	0	42	192	12	0	0	12	0	8	20
118								4	0	0	4	0	0	4
122								47	0	0	47	0	37	84
152								174	1	1	175	0	111	286
154								596	5	5	601	1	374	976
178								841	6	6	847	1	534	1,382
182														
Totals	263	1	1	264	0	80	344		6	6	847	1	534	1,382

OFFICIAL FINAL RESULTS  
 CERTIFIED RESULTS  
 POLK COUNTY

CERTIFIED TABLE REPORT  
 MAY 16, 2023  
 SPECIAL DISTRICT ELECTION

Ash Creek Water Control District, Director, Position 2 Ash Creek Water Control District

VOTE FOR 1

	No Candidate Filed	Write-in Totals	Write-in: Mason Teg	Write-in: Gabrielle Ugalde	Write-in: Amy Chavez	Write-in: Haley Gowen	Write-in: Vidal Pena	Write-in: Luther Jewell	Write-in: Emmanuel Goicochea	Write-in: Kaiyly Oliver	Write-in: Pedro Salazar	Write-in: Steve Rusell	Write-in: Dennis Johnson	Write-in: Emmanuel Goicochea
118	0	0	0	0	0	0	0	0	0	0	0	0	0	0
122	0	1	0	0	0	0	0	0	0	0	0	0	0	0
152	0	0	0	0	0	0	0	0	0	0	0	0	0	0
154	0	4	0	0	0	0	0	0	0	0	0	0	1	0
178	0	14	1	0	0	0	0	0	5	0	0	0	0	0
182	0	54	0	1	1	1	2	1	3	1	1	2	0	2
<b>Totals</b>	0	73	1	1	1	1	2	1	8	1	1	2	1	2









CERTIFIED TABLE REPORT  
MAY 16, 2023  
SPECIAL DISTRICT ELECTION

OFFICIAL FINAL RESULTS  
CERTIFIED RESULTS  
POLK COUNTY

Ash Creek Water Control  
District, Director, Position 2  
Ash Creek Water Control  
District  
VOTE FOR 1

	Overvotes	Undervotes	Contest Total
118	0	12	12
122	0	19	20
152	0	4	4
154	0	80	84
178	0	272	286
182	0	922	976
<b>Totals</b>	<b>0</b>	<b>1,309</b>	<b>1,382</b>







Ash Creek Water Control District, Director, Position 4  
Ash Creek Water Control District  
VOTE FOR 1

	Write-in: James Newbeck	Write-in: Not Assigned	Total Votes Cast	Overvotes	Undervotes	Contest Total
118	0	0	0	0	12	12
122	0	0	0	0	20	20
152	0	0	0	0	4	4
154	0	0	5	0	79	84
178	0	0	10	0	276	286
182	1	0	41	0	935	976
<b>Totals</b>	1	0	56	0	1,326	1,382









Ash Creek Water Control District, Director, Position 6 Ash Creek  
Water Control District

VOTE FOR 1

	Ed Matteo	Write-in Totals	Write-in: Not Assigned	Total Votes Cast	Overvotes	Undervotes	Contest Total
118	8	0	0	8	0	4	12
122	9	0	0	9	0	11	20
152	4	0	0	4	0	0	4
154	46	0	0	46	0	38	84
178	173	1	1	174	0	112	286
182	593	4	4	597	0	379	976
<b>Totals</b>	<b>833</b>	<b>5</b>	<b>5</b>	<b>838</b>	<b>0</b>	<b>544</b>	<b>1,382</b>









**NOTICE OF ELECTION CANVASS for May 16, 2023 Special District Election  
(ORS 255.295 requires this form to be completed and returned by June 30, 2023.)**

Ash Creek Water Control Dist (District Name) hereby notifies the Polk County Clerk, Election officer for the District, that the District has canvassed the votes as reported in the certified election results, and has determined that the below named individuals are qualified to hold office; and hereby causes the election officer to issue a Certificate of Election (or in the case of write-ins, a write-in acceptance form) to the following:

NAME	OFFICE (POSITION/ZONE)	QUALIFIED	NOT QUALIFIED
Tom Wilson	Position 1	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Emmanuel Goicochea	Position 2	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Kelie McWilliams	Position 4	<input type="checkbox"/>	<input checked="" type="checkbox"/>
Gabriel McWilliams	Position 5	<input type="checkbox"/>	<input checked="" type="checkbox"/>
Ed Matteo	Position 6	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Judy O'Day Eaves	Position 8	<input type="checkbox"/>	<input checked="" type="checkbox"/>
		<input type="checkbox"/>	<input type="checkbox"/>
		<input type="checkbox"/>	<input type="checkbox"/>
		<input type="checkbox"/>	<input type="checkbox"/>
		<input type="checkbox"/>	<input type="checkbox"/>

Dated this 28<sup>th</sup> day of June, 2023.

By Karin Johnson

Title District Clerk

This completed form must be returned in person, by mail, fax or e-mail by June 30, 2023. Thank you!

Polk County Clerk  
850 Main St., Rm 201  
Dallas OR 97338

[steckley.cole@co.polk.or.us](mailto:steckley.cole@co.polk.or.us)  
503-623-9217 phone  
503-623-0717 fax



**ACWCD Board of Directors Tracking Log 2022-23**

Project	Assigned	Person Assigned	Status		Comments
			Pending	Completed	
Buy laptop	05/07/2020	Karin	x		Purchase laptop & Office 365
Website, records	11/04/2021	Karin/Tom/Andrea			Go to storage unit/Karin to put agenda packets & minutes on website
Take old laptop to Tom	11/04/2021	Karin			
Vegetation survey	12/2/2021	Board	x		Report reviewed 01-19-2023
Update Policy Manual	01/06/2022	Board			Ongoing
Outreach subcommittee	06/02/2022	committee	x		ONGOING
File Report in Lieu of Audit	9/1/2022	Karin		x	File no later than Sept 30th
Create Outreach Comm. Activity Log	9/1/2022	Tom	x		Ongoing
Associate Directors, add'l information	12/1/2022	Tom		x	Not applicable to our district
Legislative Advocacy	10/6/2022	Dan	x		Future meeting discussion
Correct RILOA	1/5/2023	Karin		x	Amended report filed with state; closed 01/20/2023
Approved minutes to Tom for website	1/5/2023	Karin	x		
Resolution to County Clerk	6/1/2023	Karin	x		Due by 07/15/2023